

Eyota Township
Board Meeting Minutes
Wednesday March 13th, 2024

Opening

The regular meeting of the Eyota Township Board was called to order at 7 pm on, at the Eyota Ambulance Barn by Clerk Franklin Merchant. Pledge of Allegiance recited.

Present

F Merchant, B. Halvorson, J. Schumann, D. O’Neill, Jeff Pagel

Absent

None

Guests

None

Elect Chairperson – Dan O’Neill nominated Jim Schumann as the new chairperson for the Township Board. Brian Halvorson seconded the motion and the motion passed.

Treasurer Report

Stands as read. Presented by Jeff Pagel.

Approval of Minutes

The Minutes of the February 14th, 2024 meeting were accepted as read. Motion to accept was made by Brian Halvorson, second by Jim Schumann. Motion passed.

Pay Bills – A motion was made by Dan O’Neill and seconded by Brian Halvorson, to Pay Bills. Motion passed.

Open Issues

1. Fire Dept Tax Levee – The percentage was set at the Annual Meeting. The dollar amount is \$66,524.00.
2. The other levee amounts were set at the annual meeting and are as follows:
Ambulance - \$20,000.00, Road & Bridge - \$140,000.00, and Revenue - \$30,000.00
3. Requests for quotes for 2024 work were discussed. Clerk Merchant had sent out a notification and posted the notification. Quotes and Certificates of Insurance has been coming in. They will be collected for review at April 2024 meeting.

4. Website postings – Facebook is not utilized and the account will be suspended until it is fully closed down by the end of the year.
5. Post Bulletin – The Paper is not being utilized for required postings.
6. Staffing was set with members for remaining Elections in 2024.
7. The upcoming Board of Equalization meeting on Tuesday April 9th was discussed. Three members will be present.
8. Spring Short Courses were attended by Board Staff and Members.
9. Clerk Merchant reported on Audit results. The Eyota Township board recognizes per the State of MN Auditors office that an adjustment was made to the software to align balances in the CTAS software. There was a discrepancy between the ending and beginning balances for 2023 that was due to how the software records and disperses funds. All funds were accounted for and were accurate to the penny in the audit. The issue with the software and recording has been addressed for the future.
10. A motion was made by Brian Halvorson and seconded by Dan O’Neill to purchase the necessary stamps for mailings from Amazon or another appropriate vendor. Motion passed.
11. A motion was made by Brian Halvorson and seconded by Dan O’Neill to transfer the fire funds received to the Fire account. Motion passed.
12. The Board of Canvass meeting was set for Friday March 22nd, 2024 at noon.

Around the Table (Clerk) – Future Website changes for postings, future audit work

Adjournment

Meeting was adjourned at 7:40 pm by Brian Halvorson, Jim Schumann Motion passed. The next general meeting will be at 7 pm on Wednesday, April 10th, 2024, at Eyota Ambulance Barn.

Minutes submitted by Franklin Merchant, Clerk

Approved on April 10th, 2024

Brian Halvorson

Daniel E. O’Neill

James Schumann